

NIH RPM	Tracking #	Question/ Comment	Response
	1	Regarding performance benchmarks to what level is the current contractor performing in the various areas?	The current contractor is performing to the level as required by this PWS.
	2	Do you currently track inventory usage on a monthly basis? If so can we get a copy of your results by line item?	Yes - we track inventory monthly. See TE -01 - GDC Top 75
	3	Can we get a list of your top 100 line items and their usage?	Refer to TE -01 GDC Top 75
	4	Do items that are updated receive new item numbers, or is the original item depleted prior to releasing the updated?	Yes the items that are updated receive new item numbers.
	5	What is the average number of items/SKU's on a PO? On a receipt?	Average Items/ SKU's on PO - 2 Receipt - Varies with product received
	6	What is the current contractor staff levels by area/site?	Base your staffing on the requirements in the PWS.
	7	To what extent is the contractor responsible for the quantity and quality of materials received from the various vendors?	100 % responsible for all items received.
	8	What were last years expenditures for warehouse supplies?	\$342,000
	9	At the time of transition, will the contractor be provided an electronic file containing key inventory information such as inventory ID, description/title, distribution history, current stock on hand, and other pertinent information?	Yes - All current systems will be provided as identified in C-3 GFP. During Phase-in SP personnel will be set up to access the required DB systems. Training will be provided to designated SP personnel.
	10	When the various sites place orders through GDC, are there max and min quantity order limits on each line item?	Yes - Max quantity order limit. Orders placed in excess of Max are placed in a hold status until released by IM. No minimum order limit
	11	What are your business rules concerning returns? i.e. return to inventory, destroy etc.? Do you have/use Return reason codes	If an item is damaged, opened, or near its expiration date it is not returned to stock. If the item is received in like new condition it is returned to stock.
	12	Are the government employees represented by a collective bargaining unit?	Yes
	13	Last year how many bulk & individual returns did you handle?	We do not distinguish between bulk and individual returns, however, we processed 289 returns last year.
	14	Receiving: Of the pallets received annually, what is the highest and lowest monthly vol.	6000 pallets received annually. The monthly high was 500 and low was 200.
	15	Shipping: Of the orders shipped annually, what is the highest and lowest monthly vol.?	75,600 annually Highest monthly = 6300 Lowest monthly = 4200 orders
	16	What is the current level of effort (hours) as it relates to the direct support of warehousing picking, packing, and	W/L data provide in C-5

17	Is inventory tracked by revision/expiration date level, and if so, how many levels/expiration dates might there typically be for an item in the warehouse?		Items requiring special storage and handling are tracked by expiration date. The number of levels will vary by the expiration date of the item.		
18	On an average, how many Skids/Pallets of material are stored within the warehouse on a monthly basis?	12,000			
19	Last year how many requests/orders went into a back-order status due to no inventory to support request and on average per month - how many orders per month were effected?	The number of orders in back order status was 4099 with an average of 341 per month.			
20	Do bulk shipments (boxed materials) being shipped contain a packing slip that identifies the complete order (both SKU & quantity)?	Yes			
21	Can we have the order volume for the past two years broken down by month?	The order volume for the past two years is not available, however, the PWS provides annual workload data. To obtain the average monthly workload divide the annual workload by 12.			
22	Regarding ISO certification, is it satisfactory if a subcontracting partner should the SP include this maintenance cost in our cost proposal?	Yes			
23	Regarding equipment maintenance for GFE, should the SP include this maintenance cost in our cost proposal?	Yes, but only for SP provided equipment.			
24	Can the SP determine QC sample size at their discretion?	Yes - The SP develops their QC plan to present as part of their bid.			
25	Please clarify the timeliness standard for AFB and Hazmat deliveries. C-5 pg. 76. - Within 1 hour of delivery receipt	Change to: "within 1 hour of receipt of requisition" To be addressed in amendment.			
26	Are parallel inventory adjustments required for ADB & RIMS - C-5, pg 87 what would cause a discrepancy between ADB & RIMS?	Yes - ADB is batched and RIMS is live.			
27	Please clarify the timeliness standard for checking out SSS customers. - C-5, pg 119 Within 30 minutes of checkout	Change to: "Customer checked out within 30 minutes of getting in line to checkout". To be addressed in amendment.			
28	Are the following included in the page count? A. Exhibits, B. Appendixes, C. Attachments	Yes - The exhibits, appendixes and attachments are included in the 200 page count.			
29	Referencing the PWS, W/L is not provided for years 6, 7 & 8 of the contract. Please provide workload data for years of the contract?	The Contract is for one base year and four option years.			
30	Referencing the B-tables pages 10 & 11 of 58 - Clin numbers	Amended RFP, Section B.			
31	200 page limit for technical response and suggests an SOP format.	The Technical response will remain at 200 pages.			
32	Section L - Tab 7 - Personnel Management 1. Clarify what you mean by "Government job offer"	All current federal employees will be offered a federal government position either within the agency or within the Department at their current pay and grade.			

33	If it means that the contractor must offer them a job, is compensation for current employees consistent with the wage determinations and fringe benefits included in this solicitation?		It does not mean that the contractor must offer them a job. See response #32.		
34	Can you confirm that this is a 100% small business set-aside? Is there any preference given for to an 8(a) firm?		No foreseeable change to an 8(a) set-aside		
35	Organizations listed need further clarification of additional sites. Customer base of NIH is not mentioning sites such as Air Force Bases & Ft. Dietrich (12 sites). There are sites not apart of the NIH customer base listed		It has been verified that all delivery points are in the PWS. However, there may be additional requirements as our customer base grows.		
36	Page 2 does not mention NLM catalog		This is not a requirement in the PWS for an NLM catalog		
37	OAMAS inventory control system is the true name of the ordering system. It was developed by an employee and not an off the shelf system/product		Addressed in the amended PWS		
38	Page 9 - 1.5.1.1.2 Building Security - building 38A and 38 have multiple entrances		Addressed in the amended PWS		
39	NLM is considered an IC, not really a research center by the true definition		Identify reference to NLM being addressed as a research center		
40	Clarification of terminology "System" & "Services" the use of the terms is confusing to the bidder		See C-5		
41	Page 34 Building maintenance - Building and maintenance NLM centralizes the job of putting in work requests.		4.4.5 states NIH policy		
42	NLM has a custodial contract that takes care of these services. Will the government provide for the NLM custodial services?		Yes - Under the current custodial services contract. Refer to C-3.5.8		
43	5.2 NLM uses ADB and implies that it uses just this system. Stating GDC is confusing and needs clarification.		In addition to using the ADB the NLM also uses an in-house system unique to NLM.		
44	Scientific review should be consistent through out the document to maintain proper terminology and understanding of process		Unclear - No specific examples of conflict identified.		
45	"Programs" what is the proper definition of the distribution of "Programs". Should the use of "products" instead of "programs" be more accurate?		Unclear - No specific examples of conflict identified.		

46	FAR 52.222 and the list of companies in Section K of solicitation stipulate professional for this bid by Gov't and Corp. bids. What constitutes a definition of professional?	In accordance with FAR 22.1102 - Definition: Professional employee," as used in this subpart means a person meeting the definition of "employee employed in a bona fide...professional capacity" given in 29 CFR 541. The term embraces members of those professions having a recognized status based upon acquiring professional knowledge through prolonged study. Examples of these professions include accountancy, actuarial computation, architecture, dentistry, engineering, law, medicine, nursing, pharmacy, the sciences (such as biology, chemistry, and physics, and tracking). To be a professional employee, a person must not only be a professional but must be involved essentially in discharging professional duties. Also, please note FAR Clause 52.222-46 has "If Applicable"		
57	Page 155 RFP 5.3.1.2.2 # of ROD established per year appears low	Number verified as correct		
58	Page 170 RFP 5.4.3.1.2 "materials are properly packed for delivery" are all 13750 line items delivered packed?	Within NIDCR items are packed as required for safe delivery		
59	How many government positions will be turned over to the contractor as a result of this effort.	No government positions will be turned over to the contractor as a result of this contract.		
60	Section G.4 indicates Key personnel; however, there does not appear to be an enumeration of designated Key Personnel. What positions are considered Key and what are the minimum education and experience requirements (if any)	Refer to Section 1.1 for key personnel		
61	Attachment J-5 requires certification of whether an organization is or is not ISO 9000-2000 certified. Does the certification quality or disqualify a bidder from selection? If it does not disqualify a firm from bidding, what impact will it have on its evaluations?	Response will be provided ASAP		
62	The government provided two (2) wage determinations (attachment 6 and 7). 48 CFR 22.1002-2, "Wage Determinations Based on Prevailing Rates," clearly states that we shall pay our employees at least the wages and fringe benefits found by the Department of Labor to prevail in the locality. Please delineate which wage determination applies - as it relates to the various NIH sites	1994-2103 Rev No. 32. Dated 5/27/04 identifies State of Maryland (which lists Montgomery County) 1994-2247 Rev No. 25, Dated 5/27/04 identifies State of Maryland (which lists Baltimore and Baltimore City). Therefore, every area is included in 1994-2103 with the exception of Baltimore (N/A) which is 1994-2247.		

63	The government and various contractors currently performing work at (or near) the respective sites have an advantage with regard to understanding the current staffing levels. In order to normalize the playing field and receive an "apple to apple" comparison, please provide the staffing levels (number and category) for the respective NIH sites.	All bidder submit bids to perform the requirements stated in the PWS. A professional will be able to determine staffing requirements with the W/L information identified in the PWS.	
64	On section L of the RFP (page 15 of 39), the government requests a copy of the organization's most recent annual report, will the government accept an annual financial statement?	If a company is not publicly traded, it probably won't have an annual report to stockholders. In lieu of an annual report, we will need the company's most recent financial statements.	
65	How will past performance be determined/evaluated for a joint venture between two (2) firms?	This procurement is a small business set-aside, the offeror must be able to certify as a small business which may suggest that a Prime-Sub relationship is a better way to describe the relationship. In which case, the Prime's past performance may be considered relevant. HOWEVER, if the contemplated joint venture (still a small business) is being established for this competition, it requires its own EIN. If it is a new joint venture, it would not have any record of past performance. FAR Clause 15.305(a)(2)(iv) states, that "...an offeror without a record of relevant past performance...may not be evaluated favorably of unfavorably on past performance.	
66	Difference between line items and items - 5.1.4.1.1 Does not have language that supports differentiation of workload indicator to the workload and misrepresents the true requirement	5.4.1.1 should read "line items".	
67	RIMS/ROBOCOM	Response will be provided ASAP	